

# Trustee Certificate of Essential Pensions Knowledge

The Irish Institute of Pensions Managers

## How do I apply?

Simply fill in the application form below and send it, together with the relevant fee, to:  
**Certificate of Essential Pensions Knowledge,  
The Irish Institute of Pensions Managers,  
Insurance House, Molesworth Street, Dublin 2**  
The Fee for 2006/2007 is €85.

### Registration Details:

Name: .....

Email: .....

Postal address: .....

.....

Employer Name: .....

Scheme Type:  Defined Benefit  Defined Contribution

Position:  Trustee  Manager

Advisor  Administrator

Other: .....

Payment to be made by cheque made payable to The Irish Institute of Pensions Managers **OR:**

Credit Card:  Visa  Mastercard

Name on card: .....

Card number: .....

Expiry date (MM/YY): .....

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## Introduction

The Irish Institute of Pensions Managers (IIPM) is an educational body which awards professional qualifications for those working in the pensions industry.

The IIPM supports trustees by holding examinations leading to a Certificate of Essential Pensions Knowledge, which provides formal recognition of pensions knowledge and acts as a useful test of trustees' knowledge.

## About the Certificate Examination

The Certificate examination covers the Pensions Board recommended trustee training syllabus, using a comprehensive and unique on-line system.

It asks questions on pension subjects including: the role and powers of Trustees, types of pension schemes, the statutory framework, actuarial, investment, administration and disclosure of information.

It is a unique computer based on-line examination. It is very simple to use and, at the end of the test, you will receive automatic confirmation of how you have done.

The flexibility of the system means that you can sit the exam when you want and as often as you want. There are no set times or formal exam halls. You can do it from the comfort of your own office or home, whenever and where ever you like.

## How does it work?

When you apply for the examination, you will receive a password and a website address. You simply log onto the website and enter your password.

The test will then commence, and it will take a maximum of 60 minutes to complete. You will be asked 80 multiple choice questions. You select the answer you think is correct and it then progresses to the next question. At the end of the examination you will receive an email advising you on how you have done.

If you have been successful a formal certificate awarding you the Certificate of Essential Pensions Knowledge will be issued to you. If you have been unsuccessful you can resit the examination – when it suits you, and as often as you like.

