

**THE IRISH INSTITUTE OF PENSIONS MANAGEMENT**

**CONFIDENTIAL APPLICATION FOR ELECTION FOR FELLOWSHIP**

**FELLOWS / EMPLOYER ATTESTATION**

**IN SUPPORT OF:** \_\_\_\_\_

**1.** I can confirm that I have read the attached copy application completed by the applicant and:

**(a)** I can confirm from personal knowledge that the details relating to the following post(s) are correct:

\*YES/NO \_\_\_\_\_

\*YES/NO \_\_\_\_\_

\*YES/NO \_\_\_\_\_

**(b)** I can confirm that the other details are correct to the best of my knowledge and belief.

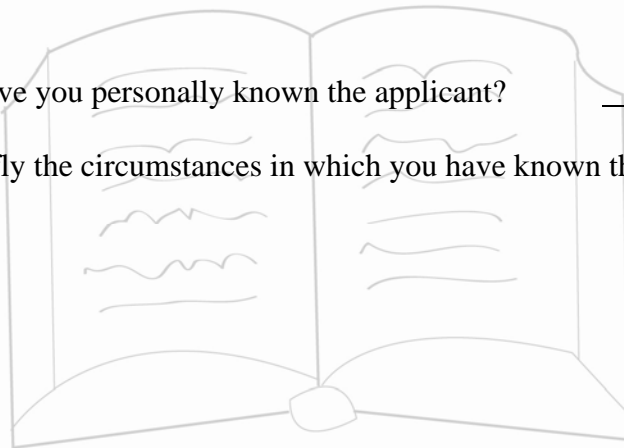
\*YES/NO \_\_\_\_\_

\*YES/NO \_\_\_\_\_

\*YES/NO \_\_\_\_\_

**2.** How long have you personally known the applicant? \_\_\_\_\_ Years.

Please describe briefly the circumstances in which you have known the applicant.



\*Delete as appropriate. Please complete Question 3 on the next page.

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3. Please describe briefly the contribution you consider the applicant will be able to make to the aims and work of the Irish Institute of Pensions Management.

I confirm the applicant holds a senior position in his organisation.

Name:

Fellow of the Irish Institute of Pensions Management / Employer (Delete as appropriate)

Signed:

Dated:

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To be returned with the copy application to which it relates in an envelope marked "Fellowship Application – Confidential" addressed to:

Ms Naomi Gaffney  
The Irish Institute of Pensions Management  
39 Molesworth Street  
Dublin 2

**Attestations should be submitted directly to the Institute and should not accompany the relevant Fellowship application form to arrive not later than 29<sup>th</sup> October 2010.**

- The decision as to who will be elected rests solely with the Council but it is hoped that the adoption of the procedures outlined below will enable Council to act with maximum objectivity in carrying out this difficult task.
  - The information supplied on this form will be treated with the utmost confidence and will be used solely for the purpose of consideration for election to Fellowship.
  - The decision of Council in respect of this application is final and no correspondence will be entered into.
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## THE IRISH INSTITUTE OF PENSIONS MANAGEMENT

### NOTES FOR ATTESTORS

Attestors are asked to state from personal knowledge that the applicant meets the criteria outlined below. Council stresses that the guidelines and requirements will be rigorously applied and that the attestations will be given considerable weight.

#### APPLICATION CRITERIA

- A**
- (a) Continuous membership of the Institute as an Associate for at least 2 years –  
(But no minimum period for Founder Members)
  - (b)
    - (i) hold a recognised accountancy, actuarial, Insurance, pensions management, secretarial or legal qualification by examination and have a minimum of 10 years full-time experience in pensions scheme work of which 5 years have been spent in a senior position;
    - or**
    - (ii) in the absence of a formal relevant qualification as outlined above, have a minimum of 12 years full-time experience in pension schemes work of which at least 7 years have been spent in a senior position and
  - (c) currently, employed in a senior position, in which at least 30% of the applicant's time is spent on pensions or other employee benefits.

**OR**

- B** Fellow of the Pensions Management Institute.

The references above to “full-time” and “senior position” are taken to mean:-

**“Full-time”**

throughout the relevant qualifying periods not less than 75% of the applicant's time has been spent on pensions and other employee benefits; this need not be continuous or current experience.

**“Senior position”**

will be construed literally and Council will need to be convinced that the position held involves substantial responsibility in relation to the management, control and administration of pensions schemes and for the structural organisation and personnel directly related to the pensions function. The applicant must clearly be seen to be a person exercising considerable authority over the direction and operation of the pensions functions and Council stresses that clear evidence of the seniority of the position(s) held by the applicant will be required. Applicants in specialist areas should be able to demonstrate equivalent status.

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